

SAMPLE NNHRRB New Application Checklist.

Community

- Approved IRB Resolution or Approval Letter from University or Funding Institution;
- Subject Informed Consent Form (**Point of Contact 1st - Dr. Rebecca Izzo-Manymules Board Chair 928-871-6929, rizzonnirb@gmail.com, 2nd – P.I.**)
- Navajo Nation Chapter Resolution (targeted in one chapter) or
- Navajo Nation Agency Council Resolution; (if with involving multi-sites or chapters)
- Navajo Historic Preservation Department Permit;
- Signed Part Five Application Certification Page
- Navajo Nation Certificate of Confidentiality;

Health/Medical Facilities

- Written Statement from Navajo Area Indian Health Service (NAIHS) Privacy Act attesting and Understanding and Willingness abide by Principal Investigator;
- Health Board Resolution (638 Health Facilities if applicable)
- Chapter Resolution / Agency Council Resolution
- Navajo Nation Certificate of Confidentiality;
- NAIHS CEO Approval Letter
- I.H.S. / 638 Service Unit CEO Approval Letter
- Navajo Historic Preservation Department Permit;
- Signed Part Five Application Certification Page
- Form 810 (if applicable);
- Others (RMPS certifications, partners agreements)

Education/State Schools, BIE, Contract Schools

- Approved IRB Resolution or Approval Letter from University or Funding Institution;
- Local School Board Resolution and/or Navajo Nation School Board (Dept. of Dine Education)
- Letter of Support from Local School Principal
- Letter of Support from Local School Superintendent
- Navajo Historic Preservation Department Permit;
- Signed Part Five Application Certification Page
- Navajo Nation Certificate of Confidentiality;

Other Entity Supporting Documents if Needed:

- Navajo Medicine Man Association or Dine' Hataalii Association Supporting Resolution;
- Azee' Bee Nahagha Association (Native American Church);
- Din'e College / Navajo Technical University IRB;
- Other Navajo Nation Council Subcommittee: Heath, Education, Human Services, Law and Order, Natural Resources;

Final, Closeout Checklist

- Copy of Publication of Manuscript to Dr. Izzo-Manymules, Board Chair and Navajo IRB Program;
- Dissemination Plan, provide Final Report, Dissertation, Publication to entities that provided Supporting Resolutions and Letter of Support, and others directives from NN IRB, submit supporting documents agenda, sign-in sheet;
- Signed Consent, Affidavit or Letter from IRB of destroyed specimen, lab results, retaining no study documents;
- Original documentations of Research / study, Final Report, on disk, jump drive, for property of Navajo Nation;
- Transfer of Raw Data to NNHRRB/Navajo Research Office.

Any questions, please feel to contact Staff Mike Winney at 928-871-6929, mrwinney@navajo-nsn.gov or NN IRB Chair Dr. Rebecca Izzo-Manymules at rizzonnirb@gmail.com